

**AGENDA**  
**SCOTTSDALE PUBLIC LIBRARY ADVISORY BOARD**  
**January 15, 2003 – 3:30 PM**  
**Civic Center Library Board Room**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES** – December 18, 2002

**3. LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))**

Staff will update the Library Advisory Board on the status of current events and activities in the libraries.

- Facilities Master Plan Presentation – Don Penfield, Community Services Advisor
- Monthly Statistical Report - Sharyn Pennington, Operations Coordinator  
(An update of significant library use statistics - informational only)
- Special Revenue Account Report – Sharyn Pennington, Operations Coordinator  
(An overview of the status of funds received through the sale of discarded books and magazines, and includes the status reports of funds received in the library's Gifts and Memorials Fund - informational only)
- Director's Report - Rita Hamilton
- Library Services Highlight: Computer Classes – Shelley Grebles

**4. ITEMS REQUIRING BOARD ACTION**

• ***EXPENDITURES***

(Items to be introduced by Rita Hamilton)

Staff request approval to expend Special Revenue Account Funds for the items listed below. Accounting reports confirm that the amount requested is available in the Special Revenue Account. These monies are raised by Library Volunteers through the sale of discarded books and magazines.

***January 2003***

Library Marketing	\$	2,000
Book Buddies--Honorarium, Travel, Lodging, Meals (Lacapa)	\$	3,650
Portable Training Lab	\$	32,000
4th Annual Celebration of African American Authors	\$	1,500

***TOTAL: \$ 39,150***

Staff Recommendation: Approve request

Board Action: Approve or deny requests for specific items

• ***PRESENTATION OF 2003 OFFICERS BY NOMINATING COMMITTEE***

(Item to be presented by Ms. Linda Tardie)

Board Action: Vote for new slate of officers for 2003.

## **5. INFORMATIONAL ITEMS**

- ***UPDATE TO THE STRATEGIC PLAN***

Rita Hamilton will present a revision of the Library's 2000 Strategic Plan to the Library Advisory Board for their comments.

- ***ANNOUNCEMENTS/ISSUES FOR FUTURE DISCUSSION***

- ***OPEN CALL TO THE PUBLIC (ARS38-431.02)***

Subject to reasonable time, place and manner restrictions, as determined by the Chairman, members of the public will be allowed to address the Library Advisory Board on any issue within jurisdiction of the Board. At the conclusion of the open call to the public, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board shall not discuss or take legal action on matters, however, raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

## **6. ADJOURNMENT**

Next meeting: February 19, 2003

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at 312-2412. Requests should be made as early as possible to allow time to arrange accommodations.